

**Short Title: Continuing Education and the Residential Resale Purchase Contract**

This substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under ARS 41-1033 for a review of the statement.

**Description of Practice/Procedure:****Course Approval:**

A school seeking approval of a Continuing Education Course in the Contract Law Category in which the majority of the material relates to the creation, fulfillment, and use of the 2005 Arizona Association of REALTORS (AAR) Residential Resale Purchase Contract must apply for a Certificate of Course Approval at least thirty days prior to holding the course. Schools must include a copy of the certification given to an instructor as documentation that the instructor has complied with the Instructor Approval requirements delineated below. Additionally, the provisions of the rules regarding course criteria content and approvals apply.

**Instructor Approval:**

An instructor seeking approval to teach a Continuing Education Course in the Contract Law Category in which the majority of the class material relates to the use of the revised 2005 AAR Residential Resale Purchase Contract shall have attended one of the AAR "Train-the-Trainer" Instructor Development Workshops (IDWs) or shall have attended a course taught by an instructor who had previously attended one of AAR's "Train-the-Trainer" IDWs on the new 2005 Contract form.

All other existing laws, regulations, and SPSs relating to instructors, waivers, and course approvals apply.

**Authority:** The Department has the authority to approve or disapprove courses pursuant to A.R.S. 32-2135.A. and E., as well as pursuant to A.A.C. R4-28-404.B. Course content criteria are established in A.A.C. R4-28-402. The Department has the authority to set the criteria for instructor approval pursuant to A.R.S. 32-2135.E and A.A.C. R4-28-404.C.7.

**Program:** Education

**Effective Date:** April 1, 2005 – March 31, 2006

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